## British Water Ski & Wakeboard

Safeguarding Incident Referral Form



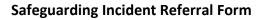
## Club name

Your Details				
Your name		Positior	n in club	
		BWSW no.		
Address		Contact number		
		Email		
Are you reporting your own concerns or responding to		My own concerns		
concerns raised by someone else:		Concerns r	s raised by someone else	
If responding to concerns raised by someone else, please provide details of the person who raised the concerns;				
Name		Positio	n in club	
Email		Contac	t number	

Details of person the concern is attributed to			
Name		Position in club	
Relationship to	young person i.e. coach, volunteer		
Have they beer	notified of the allegation against them?		
NB. This should only happen in a case of poor practice,		Yes / No	
not in a case of suspected child abuse			

Details of young person			
Name		Sex	
DOB		Age at time of incident	
Ethnic Origin		Any known disability	
Parent/carer's address		Parent/carer's contact details	
Have the paren	ave the parents/carers been notified of the incident? Yes / No		
If YES, please provide details of what has been said			

## British Water Ski & Wakeboard





Details of the incident				
Date / Period		Time		
Please give a br	ief description of the incident or what has	prompted your conc	erns;	
If you have spo	ken to the young person, please give detail	s of what was said a	nd when;	
If you have sno	ken to the parent/carer of the young perso	n involved nlease gi	ve details:	
ii you nure opo		, picace gi		
Please outline what action has been taken so far;				

Please indicate if you have been in contact with any other organisations concerning this incident;					
Organisation	Y/N	Contact Name	Contact Number	Date	Details of advice
BWSW					
Police					
Social Services					
Local Safeguarding Authority					

Signed	Date	

Remember to maintain confidentiality on a need to know basis. Only disclose information if it will protect the child.

**This form should be returned to (please mark your envelope 'CONFIDENTIAL'):** BWSW – Lead Child Welfare Officer, Unit 3, The Forum, Hanworth Lane, Chertsey, KT16 9JX